

Installing the Citrix Workspace App to Access MyApps

iOS Devices

Introduction

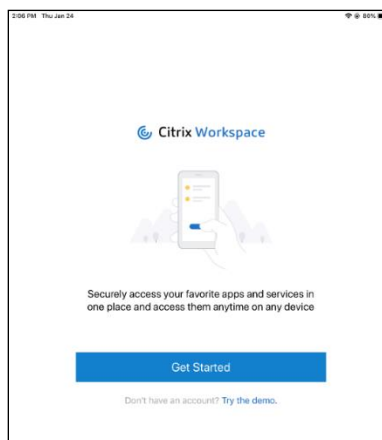
Workspace is the new branding for Citrix and is the latest Citrix client for anyone who needs to access MyApps. Workspace replaces the “Receiver” app and provides end users direct access to their Citrix based apps (MyApps) on their mobile device.

Installing and Setting Up the Workspace App


Follow the steps below to set up the Workspace App.

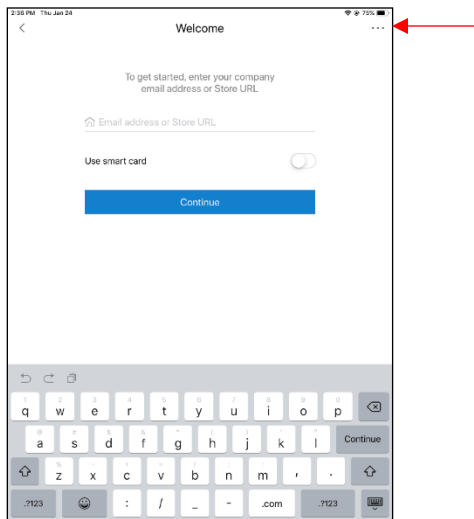
1. From your device’s Apple app store, install and download the **Citrix Workspace** app.
2. Tap the **Workspace** app to open.

 The Citrix Workspace screen opens.




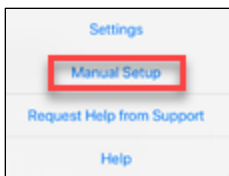
3. Tap the **Get Started** button.

 The Welcome screen appears.




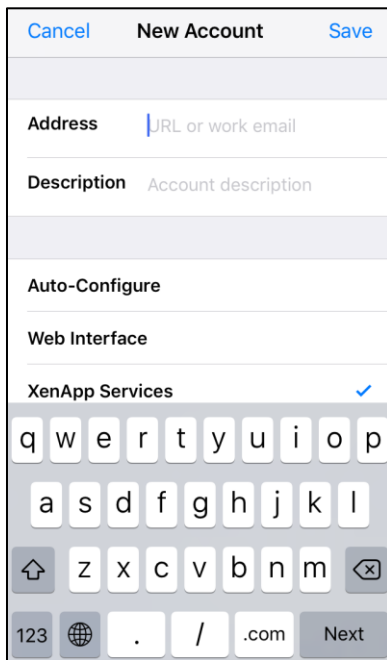
4. Tap the **three dots** in the upper right corner to configure the Citrix Workspace App.

 A pop-up menu appears.

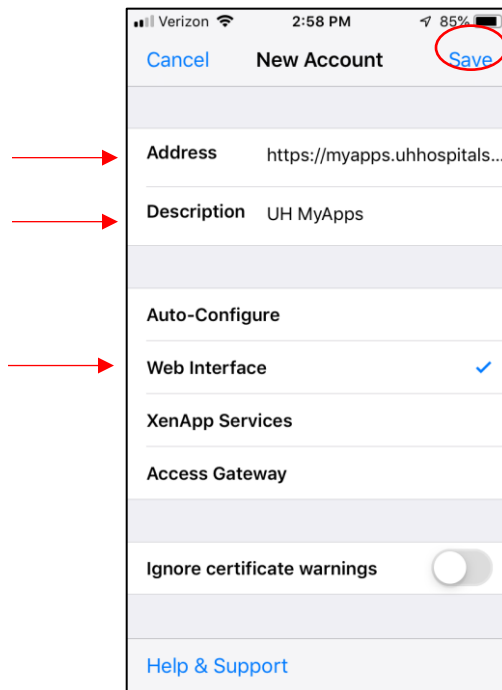


5. Tap **Manual Setup**.

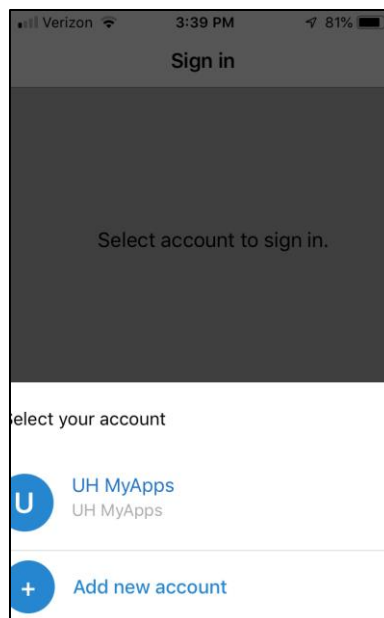
 The New Account screen appears.



6. In the **Address** field, type <https://myapps.uhhospitals.org>.
7. In the **Description** field, type **UH MyApps**
8. Tap **Web Interface**.



9. Tap **Save** in the upper right corner.
 - 📱 The Select your account screen appears.

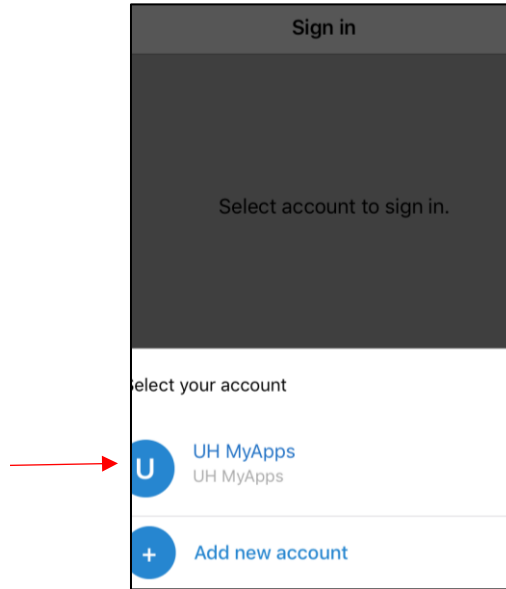


10. Tap **UH MyApps**.
 - 📱 The network login screen appears.

Logging In and Accessing MyApps

The login screen that appears depends on your network. External networks will prompt you for Multi Factor Authentication (MFA). Internal networks will open to the Storefront UH login screen. Only UH mobile devices are authorized for access on an internal UH network.

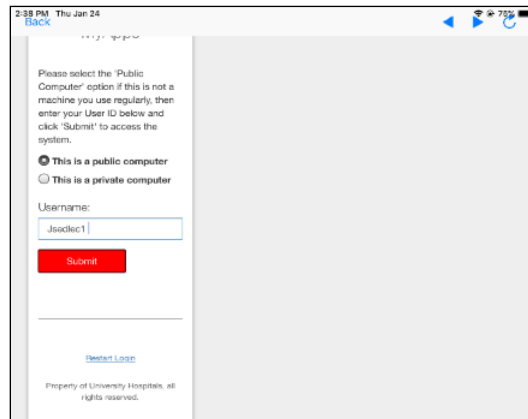
Note ► After the first time you log in, your MyApps site will be saved. Tap the **Workspace** app. From the “Select your account” screen, tap **UH MyApps** to start the log in process.



Logging In from an External Network

You will not be able to log into MyApps remotely if you have not completed the user registration process for Secure Remote Access (Secure Auth). [Click here](#) for a job aid to complete the Secure Auth registration process.

1. If using an external network, tap an option for:
 - **This is a public computer.**
 - **This is a private computer** (your personal mobile device).
2. In the **Username** field, type your UH Username.



3. Tap the **Submit** button.


 The screen to choose the delivery method of your Registration Code appears.

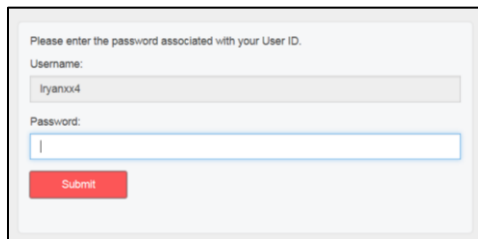
Note ► **Your screen may not include all of the options shown below.** If you have the SecureAuth Authenticate mobile app installed on your device, you will see all of the options shown below.



4. Continue to authenticate with your Secure Auth code.

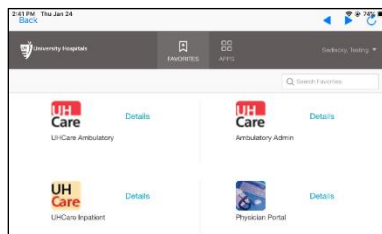
[Click here](#) for a job aid with additional information about the Secure Auth login and verification process.

 A password screen appears.



5. In the **Password** field, type your UH Password.
6. Tap the **Submit** button.

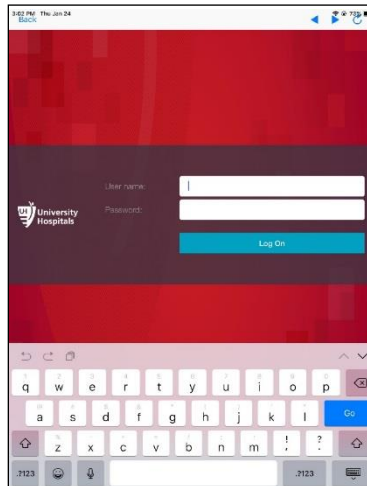
 The Favorites menu appears.



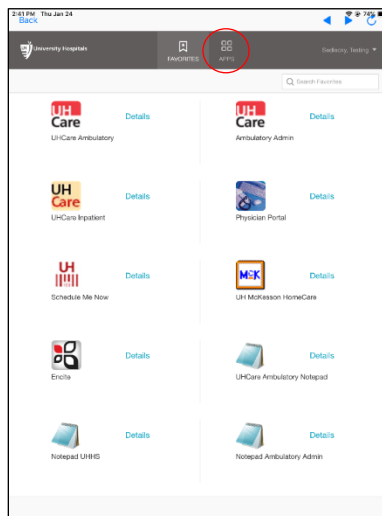
Logging in from an Internal Network

If you are using an internal network, you will see the MyApps UH login screen.

1. Enter your UH Network **Username** and **Password**.
2. Tap the **Log On** button.



 The Favorites menu appears.



3. Tap the **APPS** icon at the top of the screen to access additional apps.