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# Workspace ONE Content app on UH managed mobile devices

Workspace ONE Content allows you to access your network stored files from anywhere.

### Installing and Configuring the Content app

1. <u>Apple:</u> Open the Hub app, go to the Apps view, scroll to the bottom and select **Mobile Apps**. Tap **Install** next to Content.

<u>Android</u>: On the "Work" side of your phone, the Content app is preinstalled.

2. From your device home screen, launch the Content app, you will be prompted to sign-in. Enter your UH username and passw ord.

\*Note the **uhhs**\ prefix before the username

## **Finding and Opening Files**

You can customize the Favorites tab to show only applications/websites you choose.

 On the bottom menu, tap the All Files icon, you will see your drives. Tap on the drive you want to explore. From here, you can open the file/folders you choose. Additionally, you can tap on the magnifying glass to search for something specific.

On Android, when first opening a drive, tap the **Use login credentials** checkbox to avoid entering your password again.

### **Saving Favorites**

- 4. When brow sing a file or folder, the "3 dot menu" will give you some additional options.
- 5. After tapping the 3 dot menu on a specific file, tap the **Favorite** option.

You can view your favorites at any time from the *Favorites* icon on the bottom menu.

## Emailing a file

6. If you have a file open, you can select the menu in the upper left and select **Em ail** or **Share**, this will open a new email from your UH email address. Apple devices can also email directly from the 3 dot menu show n in step 4.

Apple		Android		
Apps   Categories   All Apps   Websites   Virtual Apps   Virtual Apps   Virtual Apps   Centorial   Corro Apps   Productivity   VD Desktop   Diff UH Network:   Recommended	Mobile Apps X Workspace MB   V 22.25 Hert - Kspace ONE Workspace Hert - Hert - Mag   V 26.01 Mag   V 26.02 MAG   V 56.0 MAG   V 56.	ersonal Work Camera Chrome Contacts Content Hub Play Store Zoom	Username uhhs\YOUR_USERNAME Password	<i>©</i>
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